You are to attend a Zoom session with your instructor at a designated time. The instructor will send you an email with information about your Zoom meeting time.

You will need to access the meeting using your desktop or laptop computer, with camera and audio capability. For this assignment, you should not use your phone. If you do not have a computer with video and audio capability, email me for options.

You will need to install the Zoom Client on your computer. The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here. <u>https://zoom.us/download</u> Choose Zoom Client for Meetings.

You can test your audio and video on your computer by going to a Zoom "test" meeting at <u>https://zoom.com/test</u>. Before your meeting, please watch this video: <u>Zoom Basics</u>

The Zoom meeting link is: <u>https://zoom.us/j/241845128</u> If you don't already have the Zoom app, you will be prompted to download the Zoom app, If you are asked for a meeting ID, use the last part of the link (241845128)

During the Zoom meeting with your instructor, the instructor will discuss the assignment in more detail and will then assign you to a breakout room. Breakout rooms are designed to allow you to "break out" from the main session into smaller groups. For this assignment, once you are in the breakout room, you will share your computer screen, your audio, and your video. You will then take a screen shot of your full screen showing you in your Zoom breakout room, with your computer screen, your audio, and your video shared. Name the screen shot yourname\_zoom. (if you don't know how to take a screenshot, here is a quick overview: <a href="https://csus4.com/windows/ScreenCapture(Screenshots).pdf">https://csus4.com/windows/ScreenCapture(Screenshots).pdf</a> )

Note: in some classes, you may need to use Zoom while taking an exam so your instructor may monitor you and your computer while you take your exam. So, it is important that you understand how to access a Zoom meeting, get into a breakout room, and share your video, audio, and your screen.

## **Completing the Assignment:**

• In Blackboard, for this assignment, submit the screen shot yourname\_zoom.