

Holiday Budget Spreadsheet - Google Assignment

Overview

For this assignment, you will create a spreadsheet using Google Sheets. The spreadsheet will calculate the amount of money you will have in the bank after the holidays.

IMPORTANT: Before beginning this assignment, watch instructional video 3, **Creating a Spreadsheet with Google Sheets** in [Google Drive Resources](#)

Assignment:

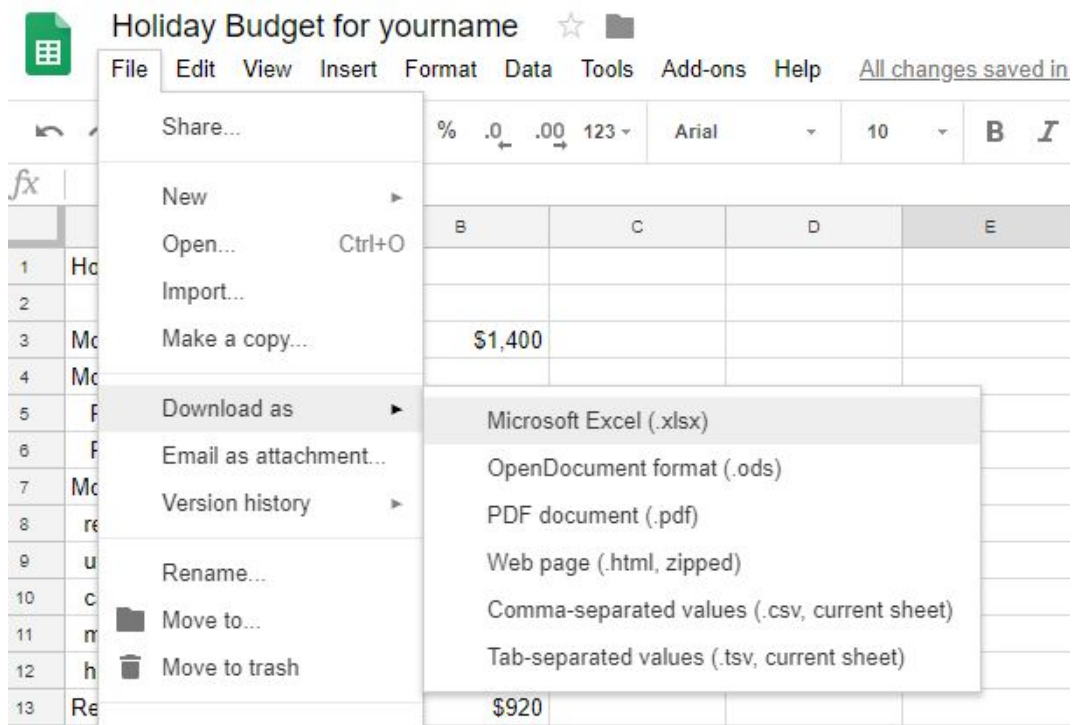
Use Google Sheets and create the document shown below. Use the same values i have. Name the document **Holiday Budget - yourname**

NOTES: Notice that the value in B13 is a calculation. It is a formula which is the Money in the bank now (cell B3), plus the two incoming payroll checks--December (cell B5) and December 20 (cell B6), minus the expenses -- the rent (cell B8) , utilities (B9), car note (B10), miscellaneous (B11), and holiday presents (B12). We have not worked with spreadsheets yet, so, if you need help with the formula, let me know. But, it is important that you do not simply type \$920 in cell B13. It must be a formula.

	A	B	C
1	Holiday Budget for yourname		
2			
3	Money in the bank now	\$1,400	
4	Money coming in		
5	Paycheck December 9	\$450	
6	Paycheck December 20	\$650	
7	Money Going Out		
8	rent	\$900	
9	utilities	\$120	
10	car note	\$210	
11	miscellaneous	\$200	
12	holiday presents	\$150	
13	Remaining balance	\$920	
14			
15			

Completing the Assignment:

1. After you have created the document, download the document as an Excel document. To do this, when you are in the document, click the **File** menu, choose **Download as**, select **Microsoft Excel** and save it to your computer (see the following screenshot).



2. In Blackboard, for the assignment, Holiday Budget Spreadsheet, submit the Excel file you downloaded in the previous step