

# Garage Sale - Excel Assignment

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**Note: This must be done using Microsoft Excel. Do not use Google Sheets. Be sure you are using the desktop version of Excel. You can get the desktop version of Excel for free. Read this document [Microsoft Office](#)**

## **Before You Begin**

Watch the video [Getting Started in Excel -The Very Basics](#) **Watch and do:** while watching the video, you should open Excel and do the things which are demonstrated in the videos.

## **Assignment**

For this assignment, you are to reproduce the spreadsheet as shown in the following videos. Do exactly what your instructor does and recreate the spreadsheet. When you are finished, the spreadsheet should look like this: [the finished spreadsheet](#)

[Step 1 - enter the data, change column width, wrap text](#) (2:17)

[Step 2 - enter the profit formula and copy down](#) (2:46)

[Step 3 - enter the Total formulas](#) (3:48)

[Step 4 - edit data and see results](#) (2:41)

## **Submitting your Assignment.**

Save the completed spreadsheet as **your name-Garage Sale** and submit it for the **Garage Sale - Excel Project** assignment in Blackboard