

# Creating Charts in a Spreadsheet (Aderly Corp)- Assignment 1

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**Note: This assignment should be done using Google Sheets**

## Before You Begin

1. Make a copy of the Aderly Corp Income Statement spreadsheet [Aderly Corp Income Statement\[SHARED\]](#). To make a copy, when logged into your Google account, click the link and open the document. Then click File menu, Make a Copy, and then name the document **Yourname - Aderly with Charts** and be sure it is in your **BCIS 1305 - yourname folder**.
2. Watch this video: [Creating Charts in Google Sheets](#). For this assignment, you are to reproduce the charts in the video.

## Assignment

For this assignment, you are to recreate the charts as shown in the video. Be sure and download the spreadsheet to get started. Follow the video to create the two charts. You should have two charts in your spreadsheet when completed.

Name the spreadsheet **yourname-Aderly Charts** and be sure it is in your **BCIS 1305 yourname** folder (which was shared with me in a previous assignment)

## Submitting your Assignment

For the **Creating Charts in a Spreadsheet** assignment in Blackboard, submit the following:

1. Submit a link to your **yourname-Aderly Charts** document. For the link text, use **yourname-Aderly Charts**. NOTICE you are to submit the link to the actual spreadsheet. To get the link, open the spreadsheet and copy the URL from the address box. Be sure the spreadsheet is in your **BCIS 1305 - yourname** folder and the folder has been shared with me properly.
2. Screenshot of your spreadsheet showing the two data and the two charts
3. In the submission area, write a couple of sentences about what the **Online Sales and Retail Sales** chart tells you about Aderly Corp during the time period.