Excel Project - Baratheon College Schedule

Before You Start:

Be sure you have reviewed the video <u>Excel formatting: merging cells, changing column and row widths,</u> wrapping text, colors, fonts, aligning (10:29)

Assignment

Use Microsoft Excel and create the spreadsheet shown below. Notice cell alignment, colors, merged cells, and cell borders. There are no formulas in this spreadsheet. Name your workbook **yourname Baratheon College** and submit in Blackboard.

	A	В	С	D	E	F	G	Н
1		Summer Class Schedule - Robert Baratheon College						
2								
3		Program	Class	Teacher	Day	Time	Room Number	
4		Economics	Econ 101	Smith, Cameron	MWF	8-9 AM	MRB 103	
5			Econ 101	Arnold, Lance	TR	10-11 AM	MRB 103	
6			Econ 241	Mathews, Jerry	MTWT	12-1 PM	AA 204	
7			Econ 241	Smith, Cameron	MTWT	8-9 AM	AA 302	
8		Math	Math 1401	Vincent, Raul	TR	8-9 AM	MRB 102	
9			Math 1402	Grassley, Paulina	TR	10-11 AM	AA 203	
10		English	Eng 1401	Nguyen, Aleah	MTWT	12-1 PM	MRB 203	
11			Eng 1401	Snow, Jon	MWF	8-9 AM	AA 104	
12			Eng 1402	Stewart, Jon	MWF	12-1 PM	AA 105	
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Submitting Your Assignment

In Blackboard, submit the Excel workbook yourname Baratheon College